

## Reference Letter - Student Request Form

|                                                |                                          |
|------------------------------------------------|------------------------------------------|
| <b>Student's Name</b>                          | Homeroom Teacher and Number              |
| Today's Date                                   | Date <i>Reference Letter</i> is required |
| Student's Contact info (phone or email)        |                                          |
| <i>Reference Letter</i> should be addressed to |                                          |

|                                                                                |
|--------------------------------------------------------------------------------|
| <b>Future Goals</b>                                                            |
| <b>Plans for college/university or other post-secondary education training</b> |
| <b>Awards &amp; Honours</b>                                                    |
| <b>Special Interests, Hobbies, Talents</b>                                     |
| <b>Clubs &amp; Organizations in school</b>                                     |
| <b>Non-School Activities (church, community, employment)</b>                   |
| <b>Athletic Teams / Positions requiring Leadership</b>                         |
| <b>Strengths, attitudes, skills (continue on back if necessary)</b>            |